#### JOINT APPRENTICE COMMITTEE

POST OFFICE BOX 560249 • COLLEGE POINT • NEW YORK • 11356-0249

# 2008 SELECTION OF APPRENTICES APPLICANTS ACCEPTED WILL NOT START WORK BEFORE THE MIDDLE OF 2009

#### THIS IS NOT AN APPLICATION

The Joint Apprentice Committee will accept <u>REGISTERED LETTERS</u> requesting an Apprentice Electrician Application according to <u>stamped postmark</u> date at the above address during a ten (10) day period, or less, if 2,000 registered letters are received before then. It is anticipated that 500 apprentices will be accepted. Acceptance of all <u>REGISTERED LETTERS</u> requesting an application must NOT be postmarked earlier than November 24, 2008.

- <u>REGISTERED LETTERS</u> addressed to Joint Apprentice Committee, Post Office Box 560249, College Point, New York 11356-0249 are the ONLY requests which will be accepted.
- Letters sent by "Certified Mail" Classification will NOT be accepted.
- Do not allow the Post Office Clerks to convince you otherwise.

The first two thousand (2,000) **REGISTERED LETTERS** received between Nov. 24, 2008 and Dec. 8, 2008 from applicants (eligibility requirements outlined below) addressed to the Joint Apprentice Committee, Post Office Box 560249, College Point New York 11356-0249 will be mailed an application during the month of January. However, traditionally we have exceeded our required amount. In 2004, 9,034 requests were received on the first day. In 2001 5,130 were received on the first day and all applications were processed.

All <u>REGISTERED LETTERS postmarked Nov. 24, 2008</u> will be honored with an application even if the amount exceeds the two thousand (2,000) limits specified. (The registered letter will be waived in lieu of regular mail for applicants referred by the New York State Department of Labor Division of Employment Services who are receiving public assistance. The letter must be mailed in an envelope from the New York State Department of Labor Division of Employment Services. Proof of public assistance payments is required with application request.)

THE PROGRAM WILL THEN BE CLOSED AND NO MORE LETTERS WILL BE HONORED. The same applies if the total amount is not filled on each succeeding day up to Dec. 8, 2008

REGISTERED LETTERS for an Apprentice application must contain <u>NAME</u> (Print), <u>ADDRESS INCLUDING</u> <u>ZIP CODE</u>, and <u>SOCIAL SECURITY NUMBER</u>. Anyone who does not meet the minimum requirements outlined in this notice should not request an application.

The Apprentice Program of the Electrical Industry of Local Union No. 3 will include a minimum of 35 hours per week-on-the-job training for four years plus a mandatory attendance at related instruction of four (4) hours per week classroom instruction in Electrical Theory and three (3) hours per week in college courses toward an associate degree. The fifth and final period will consist of a minimum 40 hours per week of work (from 18 months to two years) and four (4) hours per week of related instruction for 18 months.

### ALL APPLICANTS MUST MEET THE FOLLOWING MINIMUM REQUIREMENTS TO QUALIFY FOR PROCESSING:

- 1. AGE: Must be 18 years old by December 31, 2008.
- 2. EDUCATION:
  - Official transcripts from all high schools and/or colleges you attended. One year of High School algebra, or the equivalent.
- 3. RESIDENCE: Two (2) year residence in Greater New York Metropolitan Area immediately prior to receiving application. (Within sixty (60) mile radius of Columbus Circle, New York City).
- 1. EDUCATIONAL SELECTION administered by Industrial Research Associates.
- 2. PHYSICAL CONDITION You must be physically able to perform all phases of the work required as determined by a physician selected by the Joint Apprentice Committee.

All applications will be received without regard to race, color, creed, national origin, sex or marital status. Each applicant must meet minimum requirements in each category to be considered for apprenticeship. Apprentices will be selected in order of their ranking.

ALL APPLICATIONS MUST BE ACCOMPANIED BY A NON-REFUNDABLE APPLICATION FEE OF \$25.00 The application fee is waived for applicants referred by New York State Department of Labor Division of Employment Services who are receiving public assistance. Proof of public assistance is required with application.

## <u>PLEASE DO NOT MAIL ANY DOCUMENTS OR MONEY WITH YOUR REGISTERED LETTER.</u>

IT IS THE RESPONSIBILITY OF THE APPLICANT TO RETAIN THE RECEIPT FROM THE POST OFFICE FOR THE REGISTERED LETTER.

PLEASE NOTE: A SEPARATE LETTER MUST BE SENT FOR EACH APPLICATION