



# JOINT INDUSTRY BOARD OF THE ELECTRICAL INDUSTRY

158-11 HARRY VAN ARSDALE JR. AVENUE • FLUSHING, N.Y. 11365

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April 2019

Dear Participant:

**Subject to your Collective Bargaining Agreement, participants with three or more weeks of vacation are entitled to take one week in days with the prior approval of your employer.**

Payments shall be made from your account(s) subject to available balances and the priority order set by the Joint Industry Board of the Electrical Industry. Payments received from the Vacation, Holiday Unemployment Plan **are not subject to withholding taxes** as contributions were taxed before they were credited to your account. Payments received from the Additional Security Benefits Fund will be taxed according to your legal residence. Payments from the Deferred Salary Plan are generally subject to 20% federal tax withholding and if received before attaining age 59½, may be subject to an additional 10% penalty.

*This benefit is subject to the balance in the participant's account at the time that the disbursement is made from the Plan for that vacation day.*

This benefit is retroactive to April 11, 2019, however checks for daily vacation will not be processed and mailed until May 20, 2019. After that date, checks will be mailed two (2) weeks prior to your scheduled day off.

Please complete the section below and return this entire form to the Joint Industry Board, fax to 718-591-2518. The maximum daily payment is equal to one fifth of your maximum weekly amount. Please refer to your vacation letter for the amount.

	Month	Day	Year	No. of Days	Net Amount (\$) Per Day
1 <sup>st</sup> vacation day					
2 <sup>nd</sup> vacation day					
3 <sup>rd</sup> vacation day					
4 <sup>th</sup> vacation day					
5 <sup>th</sup> vacation day					

The Employer agrees to the above vacation schedule.

Employer \_\_\_\_\_

Employer's Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Member's Name \_\_\_\_\_ Last 4 digits of SS# \_\_\_\_\_

Member's Signature \_\_\_\_\_ Date \_\_\_\_\_