



# JOINT INDUSTRY BOARD OF THE ELECTRICAL INDUSTRY

158-11 HARRY VAN ARSDALE JR. AVENUE • FLUSHING, N.Y. 11365

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December 9, 2025

## REMINDER TO CONTRACTORS

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Please be sure payrolls are reported to the Joint Industry Board and Empower Retirement based upon Wednesday week ending dates.

Week ending **12/31/2025 must be reported as week no. 53** and week ending **1/7/2026 should be reported as week no. 1**, regardless of payroll check dates.

Payroll checks for week 53 should be issued dated 12/31/2025 and included in 2025 W2 amounts.